****

**PRIORITY TRADER REBOOKING FORM**

 **All bookings are subject to the LSM Traders terms and conditions which are on the website and must be read in full. http://www.leedssteampunkmarket.co.uk/trader-information.php**

|  |  |
| --- | --- |
| Company Name |  |
| Contact Name |  |
| Pitch size  |  |
| Own table or rail/s?  | (State qty & size) |
| Require power? |  |
| Any health problems  |  |
| Any other notes |  |

|  |  |  |
| --- | --- | --- |
| Which date/dates?Which day/s? Please specify if more than one as we do 5 a year\* | 5th – 7th May | Sat / Sun / Mon / tbc |
| 30th June – 1st July | Sat only / Sun only / both days / tbc |
| 29th – 30th September | Sat only / Sun only / both days / tbc |
| 1st – 2nd December | Sat only / Sun only / both days / tbc |
| 2nd –  3rd March 2019 | Sat only / Sun only / both days / tbc |

**\*Delete as appropriate**

|  |  |
| --- | --- |
| Paying for next event now? | Yes / noIf yes, receipt will be given at time of payment |
| Which one? |  |
| Paying deposits for other events now? | Yes / noIf yes, receipt will be given at time of payment |
| Which ones? |  |
| Signed |  |
| Date |  |

If you book for several events you will be sent information as a reminder on each event - please reply to confirm you’re still able to do it. Invoice will be sent at the same time.

We are unable to reserve unpaid trading spaces. A deposit confirms your pitch but you must complete the full payment promptly.

Cut off dates are usually 1 week before the event and a month before for the Prompt Payment Discount.

Full payment is usually taken one event at a time but there is the option to pay deposit on forthcoming events.

No pitch is confirmed without an email from LSM to confirm payment received.

Thank you for your understanding.